

MINUTES
GREGG TOWNSHIP BOARD OF SUPERVISORS
GREGG TOWNSHIP OFFICE
SEPTEMBER 8, 2005

CALL TO ORDER:

The meeting was called to order at 7:03 P.M. The following individuals were in attendance:

Members: Jay Sletson, Douglas Bierly, and Walter Strouse.

Residents/Visitors: Pat Leary, Mylan Grove residents, and Tom Stitzer, Water Association.

PUBLIC COMMENT:

Tom Stitzer had the vote from the residents in regard to turning the water company into an Authority versus Association. There were 108 votes for Authority and 10 for Association. The Board will work with the solicitor on some of mechanics into migrating from current status into Authority. Solicitor will outline steps to follow for next meeting.

APPOINTMENT OF NEW SECRETARY:

Mr. Bierly made motion to appoint Bambie Kauffman as secretary to Board of Supervisors and to Planning Commission. Walter Strouse seconded. The motion carried 3-0. The current treasurer will be retained until Mrs. Kauffman is comfortable with the finances.

OLD BUSINESS

Fire Protection & Prevention Ordinance

The Fire Company is at Penns Cave and will come to next meeting.

Letter from the Miller Agency about blasting in the Township

Mr. Bierly was to respond but didn't accomplish it as of yet. He will work on it tomorrow morning and get it out as soon as possible.

Other Old Business

No other old business was discussed.

NEW BUSINESS:

PVCEA financial report. Mr. Bierly reported that their cash flow is drying out. Fees haven't kept up with the costs. Another reason is that no more grant money is coming in. The agency is asking the members to contribute one half of their contribution now. As of August 16, Gregg Township owes \$3955.00. They are asking for \$2000 now. PVCEA needs to increase their rates to match the expenses. Glenn Ripka and Harry Burd are currently doing the work as well as Ray Hankinson who has been recently hired to help out. There has been a new fee schedule set up and it needs to be approved. Mr. Bierly called to receive the schedule. That fee schedule will be placed on the website for Gregg Township. Mrs. Kauffman will ask Steve Maczuga to put it on the site. Mr. Bierly made a motion with Mr. Strouse seconding to approve the new fee schedule. Motion carried 3-0.

Fee Schedule:

Residential Building Inspections Fee went from \$200 + .05 square foot to \$300 and .10 square foot.

Harry Burd's fee is still \$500 but an additional .10 per square foot.

Commercial and Industrial Fee went from \$200 + .15 square foot to \$300 + .25 square foot.

Sheds, decks and porches Fee went from \$50 + .05 square foot for anything over 150 square feet to \$60 + .05 square foot.

Sheds, decks and porches for under 150 square feet, the fee has gone from \$25 to \$35 with no square footage charge.

A permit extension cost nothing before, now it is \$25.

Mr. Bierly moved and Mr. Strouse seconded to remit \$2000 to agency toward the deficit. Motion carried 3-0

TAX EXONERATION AND COLLECTIONS

The exoneration and collection list from the tax collector was reviewed. Motion was made by Mr. Strouse and seconded by Mr. Bierly to have the list exonerated by the reasons noted. Motion carried 3-0. Mr. Bierly motioned and Mr. Strouse seconded to have the collection list sent to JP Harris. Motion carried 3-0.

KATRINA OUTREACH

Mr. Lear asked if Gregg Township had thought about contributing money for the Katrina Outreach. That will be addressed at the next meeting since the treasurer was not in attendance.

OFFICE RENT

The rent on the Gregg Township building was raised by Smiths by 15 % and the solicitor was asked to review the lease agreement to see if this was in compliance. The landlord can increase the rent for additional taxes. The rent was raised in January with a 15% cap and now they want to raise it again. Mr. Sletson said that a note should be sent with the next check and pay at the old rate and ask for the increase in taxes and the square footage % of the whole parcel that is ours. Cut a separate check for the difference. "We will pay the increase but we want to be let out of the lease when it needs to done" The rate increase is not in compliance with the lease.

RESIDENT CONCERN

Mr. Sletson got a phone call from a resident who wants to build a permanent home on a site that had housed a camp. There have been some issues with the land passing perk so a system has been designed and they are waiting for DEP to grant approval. The homeowner wants to get his foundation dug. He has not gotten permits from the zoning officer or the SEO. The solicitor advises that we should not give permission until all permits are in place in case something is not approved.

NEW SUPERVISOR APPOINTED

A new supervisor needs to be appointed since Mr. Sletson is leaving. The person needs to take an oath of office with the District Magistrate before the next meeting. They had 3 really good candidates but after thought they wanted someone with experience with planning. Pat Leary is the most qualified in planning. Mr. Bierly made the motion for Mr. Leary to be the supervisor. Mr. Strouse seconded. He will need to resign from the Gregg Township Zoning Hearing Board. The gavel was passed to Mr. Bierly to run the rest of the meeting. Motion carried 2-0. Mr. Leary will need to make arrangements with the District Magistrate and take a copy of the minutes with him to verify that that is the case.

STAFF/LIAISON REPORTS TO THE BOARD:

1. Gregg Township Fire Company #1

No report was given.

2. Emergency Management Coordinator

No report was given.

3. Gregg Township Sewer Authority

No report was given.

4. Roadmaster

Equipment:

- Fixed a flat tire on John Deere Loader
- The Loader needs two new tires. \$395.08 per tire and tubes \$80.13
- Mr. Sletson made motion and Mr. Bierly seconded to purchase two tires. Motion carried 3-0.
- Trouble with Ford F550 – a clutch, pressure plate, throw-out bearing and an oil pan replaced. It was done at Stitzer's.

Roads/Bridges:

- Guide railing was put on the roads on Ridge, Ross and Lower George's Valley. 2 RC stones had to be put on to build up the berms.
- Fixed a hole in Firehall road where the sewer had been put in.
- Cut brush on bridge on Lower George's Valley Road

- Removed loose gravel and fresh oil signs on the roads where tar and chipping were done.
- Replaced a sign on a post in Decker Valley-Blue Ball Road (was run over by a vehicle)
- Guide rail was installed on Ross Hill, Ridge Road, Lower George's Valley, and Vonada Gap. Lots of compliments appreciating what was done.
- Checked all culverts and pipes during Katrina. No problems.

Salt quotes will be prepared for next meeting.

5. Planning Commission: 9/6/05

- Talked about Chapter 11 of the Comprehensive Plan. They had 2 different copies so scrapped discussion. Mr. Bierly had received software of entire comprehensive plan. Started to print it out and the printer quit.
- Talked about Linda Marshall's Village Appraisal Matrix –mainly the uses. They were revised to make more modern.

6. Zoning Hearing Board

No meeting was necessary.

7. Penns Valley Code Enforcement Agency

8. Zoning Officer

Jeff Wingert submitted written reports.

9. Penns Valley Regional Planning Commission

The public meeting in the adoption process has been scheduled for Monday, October 24, 2005 at the Penns Valley Area High School. It will run from 6pm-9pm and all planning commissions are invited. It will also meet the 26th of September at the Gregg Township office to finalize plans for the October 24, 2005 meeting.

10. Centre County Metropolitan Planning Organization

Mr. Sletson has submitted a letter of resignation to them and thanking them for the opportunity to represent the valley. They need to find a replacement for Mr. Sletson but the person needs to be able to meet at lunch time during the workday. The person doesn't have to be elected. Mr. Bierly suggested Jessica Sheets to be hired to represent Penns Valley. Mr. Sletson suggested Ray Hankinson would be good for the position.

Mr. Bierly got a letter from Jessica Sheets about the bridge on Ross Hill Road to Anita Everhard, State Transportation Commission. The letter is asking for a bridge to be replaced. Mr. Sletson suggested that a copy should be sent to Robert Jacobs, Centre County Planning Commission. Mr. Bierly will sign it and let Jessica know that it was sent.

SECRETARY / TREASURER REPORT:

Approval of Minutes

Mr. Strouse made motion to accept the minutes from August 11, 2005 meeting as corrected for typographical errors. Mr. Bierly seconded the motion. The motion carried 2-0. Mr. Sletson abstained.

Review of Township Correspondence

The secretary presented a list of incoming and outgoing correspondence for the Board's information.

1. Letter to Mr. Shook about dry hydrants.
2. Letter of dissolution of Spring Mills's television company. They dissolved and merged with Millheim.
3. Mr. Bierly bought a new printer for the office because the other one was no longer working. He will need to be reimbursed.

- 4. Correspondence concerning the mirror on Harter Road was reviewed. Mr. Bierly will follow-up on 9/9/05 in regard to what the status is.
- 5. The bus route schedules for the township were sent from the Penns Valley School District and given to Mr. Strouse to review.

FINANCIAL REPORTS

Mrs. McFeely installed Quick Books 2005. No problems so far.

Mrs. McFeely suggested that the township apply for PLGIT “procurement card” so that changing new credit card names every time someone new comes in. After discussion, it was decided that it wasn’t necessary at this time. The current credit card and Sam’s card will need to be changed to the new secretary’s name.

Workshops for Sewage Facilities, CDL Training and Bookkeeping were presented with Dave Sampsell going to the Sewage one and Mrs. Kauffman going to the other two. These are sponsored by PSATS.

Budget Items

Schedule Budget meetings

Special workshop meetings to prepare the budget were set for Monday, September 19 and Monday, October 10 at 7 PM. They will be advertised in the newspaper.

Financial Reports and Account Balances

The balances of the accounts effective 8-31-05 are as follows:

General Fund	\$ 232,578.81		
Equipment Fund	\$ 24,049.64		
Liquid Fuels Fund	\$ 69,922.84		
Capital Reserve Fund	\$ 539,332.64		
Street Light Fund	\$ 3,734.93		
Sinking Fund (Loan Balance)	\$ 328,860.00	(Total Interest Paid)	\$ 20,326.81

Review and Approve Payment of Operational Bills:

The Treasurer presented a list of bills to be paid for the month of August. Mr. Strouse made a motion to approve the list of bills as presented. Mr. Bierly seconded the motion. The motion carried 2-0 with Mr. Sletson abstaining.

Mr. Sletson said thank you and that he enjoyed the time serving as a supervisor.

ADJOURNMENT:

Mr. Sletson made the motion to adjourn at 8:45 PM. Mr. Strouse seconded the motion. The motion carried 3-0.

Minutes Submitted by:

Gregg Township Secretary